

# WASHINGTON PARISH COUNCIL



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## Planning & Transport Committee Meeting

**MINUTES** of the Planning & Transport Meeting to be held on Monday 18<sup>th</sup> September at 7:00pm at Washington Village Hall (Doré Room)

**PRESENT:** Cllr B Hanvey (BH), Cllr P Heeley PH), Cllr T Keech (TK), Cllr A Lisher (Chairman), Cllr J Luckin (JL) and Cllr J Thomas (JT).

**ALSO:** Clerk to the Council Ms Z Savill

**MEMBERS OF THE PUBLIC:** 0

**ABSENT:** 0

The Meeting to be opened by the Chairman at 7:00pm.

**PT/9/23/1 To Receive and Approve apologies for absence.**  
None

**PT/9/23/2 To Receive Declarations of Interest and requests for Dispensations**  
None

**PT/9/23/3 Minutes of the last meeting**  
The Committee **RESOLVED** that the minutes of the draft Minutes of the Planning & Transport Meeting on 17<sup>th</sup> July 2023 were a correct record and were duly signed by the Chairman.

**PT/9/23/4 Public Speaking**  
None present.

**PT/9/23/5 Outstanding Actions and Matters Arising**  
The list of actions and matters arising in Appendix 1 were previously circulated and noted. There was a discussion about the delay in the Highway Authority's response to the Committee's request (27<sup>th</sup> July) to review its decision not to support the provision of yellow-backed speed signage in the village. It was suggested that the Committee should reiterate that it considers the provision a matter of urgency in the interests of people's safety. To be discussed at the next meeting, pending the Highway Authority's response.

**PT/9/23/6 To Consider consultation responses to planning applications in the parish:**  
**DC/23/1641 High Trees Thakeham Copse Storrington West Sussex**  
*Surgery to 4x Oak*

The Chairman reported on his site visit and that given the overhanging foliage from the trees over the road, the proposed works seemed justified. It was noted that there were no online comments from neighbours or the public to the application prior to the meeting. Following a discussion it was **RESOLVED** to make **NO OBJECTION** to the proposed surgery subject to the Arboricultural Officer's report.

**PT/9/23/7 Planning Compliance**

- It was noted that there were no further cases received by HDC/SDNPA to report.

- **DISC/23/0186 to discharge Condition 7 of the approved application DC/17/2117 Longbury Hill Wood, Rock Road, Storrington, in the Washington Parish.**

An email from HDC's Head of Development and Building Control was previously circulated, acknowledging the Council's comments (5<sup>th</sup> September) on the application DISC/23/0186 to discharge Condition 7 relating to the temporary access and hardstanding at Longbury Hill Wood. It was noted that HDC does not consult the Parish Council or any interested parties on applications for the discharge of conditions, nor is there a statutory requirement to do so. But it would take the Parish Council's views into consideration on this application. The decision, which would be delegated to Officers, was still pending at the time of the meeting.

**PT/9/23/8 Planning Decisions: To Receive and Report on decisions of significant applications in the parish**

None reported.

**PT/9/23/9 Appeals: To Receive and Report on appeals of significant application decisions**

None reported.

**PT/9/23/10 Planning & Transport Issues: To Consider an HDC invitation to Parish and Neighbourhood Council Planning Training - 6pm - 8pm - 19 October 2023**

It was **RESOLVED** that Cllr Harvey would attend in person and Cllr Keech would join the online version. Clerk to notify the organiser.

**PT/9/23/11 Planning & Transport Issues: To Consider an invitation to make an application for a Traffic Regulation Order to facilitate emergency services access in The Street, (Washington Village).**

Members discussed options for parking controls to prevent parking in the narrowest point of The Street following complaints that emergency vehicles and bin lorries cannot get through. It was reported that the polite parking notice on a nearby property was being ignored and should be replaced with a more effective warning.

It was noted that Cllr Paul Marshall had suggested at the Council meeting (7<sup>th</sup> August) that the PC could apply for parking restrictions via a Traffic Regulation Order (TRO) including double yellow lines, or a TRO can be achieved as an emergency measure by an application from the ambulance service. A link to the WSCC website for the application process was previously circulated and considered read.



Members agreed that the TRO process would be lengthy and cumbersome for the Parish Council. The services which require the access would be better placed to provide the necessary evidence for an application for what they consider may be the most appropriate action.

Following a discussion, the Committee **RESOLVED** to contact the relevant parties to invite them to take this forward. Clerk to action. It was also agreed to consider the option of more effective signage. Cllr Luckin agreed to find out the ownership of the property with the current sign so that the Committee can review this at the next meeting. Clerk to investigate the legal requirements.

**PT/9/23/12 To Discuss Planning & Transport Issues: To Agree and Counter Sign Licence for 'Speed Indicator Devices' in London Road and Rock Road.**

It was reported that the licence is still pending from the Highways Authority. This agenda item was deferred to the next meeting.

**PT/9/23/13 To Receive Items for the Next Planning and Transport Meeting Agenda  
No items for the next meeting.**

None received.

**PT/9/23/14 Date and Time of next meetings**

**Parish Council Meeting:** Monday 2<sup>nd</sup> October 2023, 7:30pm

**Planning & Transport Committee:** Monday 16<sup>th</sup> October 2023, 7:00pm

**Open Spaces Committee:** Monday 16<sup>th</sup> October 2023, 7:45pm

There being no further business, the meeting was closed at 7:25pm.

Signed.....

Dated.....

16/10/23

## Appendix 1

### Outstanding and Matters Arising since Planning & Transport Committee Meeting 17<sup>th</sup> July 2023

Action	Progress
Licence application for Speed Activation Device in Rock Road and London Road. Awaiting	Actioned. Awaiting licence from the West Sussex Highways Authority to counter sign.
Request Highways Authority to review its decision not to support the PT Committee's request for yellow-backed 30mph signage in London Road. Clerk to action (PT Committee decision 17 <sup>th</sup> July 2023)	Actioned. Email reminder to Highways Authority 7 <sup>th</sup> August 2023. Response still pending. Clerk to chase.
To write to the Highways and Transport Cabinet Member at WSCC about the parking issues in The Street. Clerk to action.	Actioned. Response from Cllr Marshall. Recommending the Parish Council makes a TRO for double yellow lines. Tabled on this agenda for consideration